



**HUMANITARIAN
ENERGY
CONFERENCE**

Humanitarian Energy Conference

7 October 2024, 08:00 - 18:00 East Africa Time (EAT)
Online and in Mövenpick Hotel & Residences Nairobi, Kenya
#HumanitarianEnergy #HEC2024

HEC CHECKLIST FOR IN-PERSON PARTICIPATION

Have your passport and/or travel document (as applicable).	<input type="checkbox"/>
Have a copy of your visa (eTA).	<input type="checkbox"/>
Have a copy of your return (back and forth) flight tickets.	<input type="checkbox"/>
Have a copy of the booking of your accommodation in Nairobi (<i>see recommendation on the logistical information document</i>)	<input type="checkbox"/>
UN employees / individual contractors / consultants / secondees are advised to request for TRIP security clearance from UNDSS at least 7 days prior to your travel date. It is required for all official international and in-country travel. You can submit your request here .	<input type="checkbox"/>
Please find more information about the Jomo Kenyatta International Airport in Nairobi here .	<input type="checkbox"/>
Do not bring plastic bags into Kenya. Passengers entering the Jomo Kenyatta International Airport in Nairobi, or any other border posts with plastic bags are required to discard them and are supplied with an environmentally friendly alternative at a cost ranging between USD 2 - USD 6.	<input type="checkbox"/>
Travel, Health and Accident Insurance (participants are responsible for obtaining their own insurances as applicable)	<input type="checkbox"/>
Arrived at the venue (Movenpick Hotel) at 8:00am and collected the HEC badge	<input type="checkbox"/>
Insert emergency numbers on your phone (<i>see logistical information document</i>).	<input type="checkbox"/>
Bring an adapter (type G) for your electrical devices.	<input type="checkbox"/>
Bring a power bank, if required.	<input type="checkbox"/>
It is recommended to bring an insect repellent.	<input type="checkbox"/>
It is recommended to bring sunscreen.	<input type="checkbox"/>



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Nairobi, Kenya | 7 October 2024

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